About the Crimson Mentor (CM) Program
Within the Center for New Student & Family Programs (NSFP), The Crimson Mentor Program is designed to engage new transfer students in one on one interactions with current University of Utah students who can connect them to campus resources and the surrounding community during their first year.

CM Mission
The mission of the Crimson Mentor program is to provide new students with an immediate connection to the University of Utah by pairing them with a personalized, trained mentor whom will provide guidance, resources, advice, connections, and support.

CM Core Values
Community | Commitment | Communication | Compassion

Mentor Description
Crimson Mentors are experienced transfer students, from a variety of backgrounds, who serve as role models to new students. This is accomplished by helping new transfer students transition to the University of Utah through individual interactions as well as small and large group events in the fall and spring semesters. Mentors are students who desire to instill a sense of confidence and community among their mentees. Mentors accomplish their goals by providing an immediate connection to the U, creating welcoming and supportive environments, nurturing positive relationships, sharing advice, providing resources for student success, and encouraging events and involvement across campus.

*Application Deadline: Friday, March 9th, 2018 by 5 pm, submitted online*

Mentor Details
Please review the following details regarding the CM role and expectations of the position. Any questions about the information listed below should be directed to Kimi Miyashima at kmiyashima@sa.utah.edu

Qualifications:
• Must be a current University of Utah undergraduate transfer student who has completed at least one semester and will not graduate before Spring 2019
• Must be in good academic and disciplinary standing with the university
• Must have and maintain a minimum 2.75 cumulative GPA
• Must possess strong communication and interpersonal skills
• Must be a team player

Expectations:
• Mentors will make CM a priority throughout the year while maintaining focus on academics
• Mentors will role model behavior that is professional and appropriate
• Mentors will create an inclusive and welcoming environment
• Mentors will actively engage themselves as a part of the Crimson Mentor team
• Mentors will agree to fulfill the job responsibilities of the position from April 2018 - April 2019
• Anytime Mentors are representing the Center for New Student and Family Programs, they will refrain from engaging in romantic relationships with mentees, drinking alcohol with or around mentees, will not engage in illegal behavior
Job Responsibilities:

- Mentors will represent NSFP and the University of Utah in a positive manner.
- Mentors will be on time for and attend all official CM required trainings, meetings, and events.
- Mentors will provide direction and guidance to a group of students.
- Mentors will complete 5 office hours per month in the office (Union 280).
- Mentors will attend monthly staff meetings that will be held for an hour, once a month.
- Mentors will have a half-hour one-on-one meeting with their supervisor monthly (can be completed during office hours).
- Mentors may not be absent without notice.
- Mentors will plan and execute at least one small event each month with their mentees.
- Mentors will have 1 in-person point of contact with each of their mentees per month.
- Mentors will send each mentee a minimum of one personalized email and/or text message per month, updating them on events around campus, leadership and scholarship opportunities, or just checking in (this can be completed in your office hours).
- Mentors will complete monthly progress reports and turn them into supervisors at the end of each month (this can be completed during office hours).
- Mentors will agree to reduced compensation and/or termination at the discretion of the Assistant Director and Graduate Assistant if expectations are not being met.

Important Dates (subject to change):

- Friday, February 16, 2018 Crimson Mentor Applications Available Online by 5 pm
- Friday, March 9, 2018 Crimson Mentor Applications Due Online by 5 pm
- Monday – Thursday, March 26-29, 2018 Individual Interviews
- Monday, April 2, 2018 Notification
- Friday, April 13, 2018 *New Hire Retreat (8 – 10 am in the Heritage Center) - *Mandatory event!* *
- Friday, April 13, 2018 *Peer Mentor Institute (10 am – 5 pm, Heritage Center) *Mandatory event!* *
- Friday, April 20, 2018 Transfer Orientation
- Tuesday, April 24, 2018 Transfer Orientation
- Tuesday, May 8, 2018 Transfer Orientation
- Monday, May 14, 2018 Transfer Orientation
- Friday, May 25, 2018 Transfer Orientation
- Monday, June 4, 2018 Transfer Orientation
- Wednesday, June 20, 2018 Transfer Orientation
- Friday, June 29, 2018 Transfer Orientation
- Friday, July 11, 2018 Transfer Orientation
- Friday, July 20, 2018 Transfer Orientation
- Friday, August 3, 2018 Transfer Orientation
- Monday, August 13, 2018 Transfer Orientation
- Wednesday, August 15, 2018 *Staff Training (9 am – 5 pm) – *Mandatory event!* *
- Thursday – Saturday, August 16-25, 18 Welcome Week Events
- Thursday, August 30th, 2018 Fall Kickoff Event (4 – 7 pm on campus) – *Mandatory event!* *
- January 2019 (after school begins) Spring Kick Off (TBD) – *Mandatory event!* *

Compensation:

- Mentors will receive a total of $1,200 (less taxes), that will be distributed in 4 installments throughout the Fall and Spring semesters.
- Mentors and mentees will be able to attend official CM events free of charge.
- Mentors can earn additional pay by working the non-mandatory events listed above. Compensation will vary depending on event.