About the Campus Life Mentor (CLM) program

Within the Center for New Student & Family Programs (NSFP), The Campus Life Mentor Program is designed to engage new students in one on one interactions with current University of Utah students who can connect them to resources at the University of Utah and the surrounding campus community during their first year.

CLM Mission

The mission of the Campus Life Mentor program is to provide new students with an immediate connection to the University of Utah by pairing them with trained mentors who provide guidance, resources, advice, and support.

CLM Core Values

Community | Commitment | Communication | Compassion

Mentor Description

Campus Life Mentors are experienced students from a variety of backgrounds who serve as role models to new students by helping them transition and acclimate to the University of Utah through individual interactions as well as small and large group events in the fall and spring semesters. Mentors are students who have demonstrated academic and personal success at the U, and who desire to instill a sense of confidence and community among their mentees to build a stronger University of Utah family.

Mentors accomplish their goals by providing an immediate connection to the U, creating welcoming and supportive environments, nurturing positive relationships, sharing advice, providing resources for student success, and encouraging involvement across campus.

*Application Deadline: Friday, March 9, 2018 by 5pm, submitted online*

Mentor Details

Please review the following details regarding the CLM role and expectations of the position. Any questions about the information listed below should be directed to clm@utah.edu

Qualifications:

- Must be a current University of Utah undergraduate student who has completed at least one semester and will not graduate before Spring 2019
- Must be in good academic and disciplinary standing with the university
- Must have and maintain a minimum 2.75 cumulative GPA
- Must possess strong communication and interpersonal skills
- Must display professionalism and school spirit
- Must be committed to having a new learning experience
- Must demonstrate support of change and new initiatives

Expectations:

- Mentors will make CLM a priority throughout the year while maintaining focus on academics
- Mentors will role model behavior that is reflective of a campus leader, both in person and through all forms of communication and social media
- Mentors will create an inclusive and welcoming environment
- Mentors will be committed to making a difference in the lives of new students
- Mentors will actively engage themselves as a part of the CLM staff
- Mentors will maintain a positive attitude
- Mentors will agree to fulfill the qualifications, expectations and job responsibilities of the position for the full academic year, engaging with the program from April 2018-April 2019
Job Responsibilities:
- Mentors will represent NSFP and the University of Utah in a positive manner
- Mentors will be on time for and attend all official CLM trainings, meetings, and events (These include, but are not limited to, New Hire Staff Retreat, Peer Mentor Institute, August Training, Fall and Spring Kickoffs, monthly staff meetings and monthly small group activities)
- Mentors will provide direction and guidance to a small group of students
- Mentors will attend monthly staff meetings that will be held on the first Thursday or Friday of each month in the Union.
- Mentors will plan and implement at least two small events each month with their mentees (these small group activities are not funded by the office)
- Mentors will communicate one on one with each mentee each month, preferably in person
- Mentors will have two points of contact with each of their mentees per month, which can be accomplished through small group events, individual interactions, emails, or text messages
- Mentors will complete monthly progress reports detailing their small group communication, progress, updates, as well as any concerns
- Under the supervision of the Assistant Director and Graduate Assistant, Mentors will fulfill the expectations of their position to the best of their ability during the tenure of employment
- Mentors will agree to both formal and informal evaluations during both the Spring and Fall semesters
- Mentors will commit to a high level of personal ethics and responsibility during the tenure of employment, and as such, will refrain from engaging in romantic relationships with mentees, will refrain from drinking alcohol with or around mentees, will not engage in illegal behavior, and will not be absent without notice
- Mentors will agree to reduced compensation and/or termination at the discretion of the Assistant Director and Graduate Assistant if expectations are not being met

Important Dates (subject to change):
- February 16 CLM Apps Available
- March 9 Application Due Online by 5pm
- March 26-29 Individual Interviews
- April 2 Notification
- April 13 New Hire Retreat (8 am – 10 am at the PHC) - Mandatory event!
- April 13 Peer Mentor Institute (10 am – 5 pm at the PHC) – Mandatory event!
- Summer CLM Recruitment and Communication – Additional Pay Opportunities
  - Fall First Year NSOs (3 – 5 pm in the Union) May 31, June 5, June 7, June 12, June 14, June 18, June 21, June 25, June 27, July 9, July 12, July 16, July 18, July 25, July 30, August 1
- August 15 Staff Training (9 am – 5 pm) – Mandatory event!
- August 16-25 Welcome Week Events – Mandatory event!
- August 30 Fall Kickoff Event (4 – 7 pm on campus) – Mandatory event!
- January 2019 Spring Kick Off (TBD)

Compensation:
- Mentors will receive a total of $1200 (less taxes) that will be distributed in equal installments throughout the Fall and Spring semesters.
- Mentors will be able to attend official CLM events free of charge
- Mentors can earn additional pay throughout the summer and academic year. Compensation will vary depending on the event.

Any questions should be directed to clm@utah.edu | Thank you for your interest and application!